

**JACKSON COUNTY PARKS AND RECREATION COMMISSION  
1992 WARREN AVENUE  
JACKSON, MICHIGAN 49203**

February 18, 2015

**CALL TO ORDER:** Mike Way, Chairman at 8:00 a.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Cmsrs. **Alexander, Beaman, DuBois, Gaede, Polaczyk, Snyder, Torres and Way**  
Excused: Cmsrs. **Price and Seitz**  
Ex-Officio: **Scott Robbins**, County Parks Director  
Staff: **Becky Humphrey**  
Visitors: **Adam Brown**, Deputy County Administrator, **John Tallis**, Hanover Twp. Supervisor,  
**Connie Poisson** and **Donavan Cronkite**, Junior Achievement.

**APPROVAL OF AGENDA**

**Moved by Polaczyk, supported by Torres** to approve the February 18, 2015 agenda as amended by adding the Burns Property Farm Lease and the City County Rec Plan to Old Business and adding Cascades Renovation Part 2, Phase I to New Business. Motion carried.

**SPECIAL ORDER**

**Moved by DuBois, supported by Gaede** to support the Junior Achievement Grand Prix to be held on Saturday, June 6<sup>th</sup> in The Cascades parking lot. Motion carried.

**APPROVAL OF MINUTES**

**Moved by DuBois, supported by Snyder** to approve the January 21, 2015 Meeting Minutes. Motion carried.

**PUBLIC COMMENT**

**John Tallis, Hanover Twp. Supervisor** – Attended the Burns Property bid opening because he had heard the pricing was \$150-\$180 per acre, the soil is marginal at best for ag purposes and his guess would be \$50 - \$70 per acre. Does the contract talk about annual base line fertility testing for the soil? Mr. Tallis has received numerous letters over time from individuals praising the farming practices of the Weir Farms.

**JANUARY 2015 FINANCIALS**

**Moved by Snyder, supported by Polaczyk** to receive the January 2015 Financial Reports. Motion carried.

**Moved by DuBois, supported by Snyder** to approve the January 2015 Claims Report. Motion carried.

**COMMUNICATIONS**

1. Bill and Vi Sigmund Foundation  
Re: \$25,000 for The Cascades Phase I Renovation

2. Letter from Barbara Baird-Pauli, Jackson High School  
Re: Thank you
3. Sealed Bid Opening, Amanda Riska-County Clerk/Register  
Re: Part 2 of Phase I Cascades Renovation Project
4. Staff Report from Scott Robbins, Parks Director  
Re: Contractor Selection, Part 2 of Phase I Cascades Renovation Project
5. Letter from Jeff Pierce, MDEQ  
Re: Lime Lake Wetland Restoration
6. Proposal from Connie Poisson, President, Junior Achievement  
Re: Junior Achievement Grand Prix
7. **Friends of the Falling Waters Trail** minutes of January 20, 2015
8. **Cascades Park Foundation** minutes of January 21, 2015
9. **Champion Team** minutes of January 21, 2014
10. **Jackson County Parks Association** (Next Meeting)
11. **Cascades Inc.** (No Minutes)

**Moved by Polaczyk, supported by Torres** to receive the communications. Motion Carried.

#### **DIRECTOR'S REPORT**

**Swains Lake Campground-** As of this past week, our staff inspected the grounds and the interior construction progress. The quarry tile and other interior amenities such as, sinks, faucets, and restroom panel dividers, etc. are in the process of being delivered. Next week the drywall should be installed and finished. The then remaining amenities will be installed. The outside concrete walkways will be poured and finished along with final grading and seeding later this spring.

**Lime Lake Breech-** ASTI Environmental submitted the construction plans to MDEQ for review and approval of the final phase of the restoration process. Jeff Pierce (MDEQ) **has approved the request for permit modifications and the letter/permit was received last week.** We are now looking at possible funding sources to complete the final phase of this project. The project must be completed by September 26, 2017 according to permit.

**Cascades Champion Team and the Cascades Renovations-** The Champion Team continues to meet bi-weekly and we are now focusing on Phase 2 funding opportunities. Our next scheduled meeting is Thursday February 19<sup>th</sup> at 3:00 pm.

The RFP for the 2<sup>nd</sup> part of Phase 1 was sent out on 1/16/15 and the bid opening was 1/30/15. Baily Sand and Gravel was the best and lowest bidder. The bid came in at \$208,559.00. Construction should begin around March 1st and completed no later than May 19<sup>th</sup>. Please see the Champion Team Meeting Minutes in "Correspondence".

**Burns Property Lease-**A RFP was released for the farming of the 39 acres of the Burns property during the beginning of February and the bid opening will be February 17<sup>th</sup>. The best and highest bid will be brought to the Board of Parks Commissioners for a recommendation for approval on Wednesday the 18<sup>th</sup> of February under Old Business.

**Pleasant Lake Campground-Henrietta Township and Recreation Committee:**

We had the opportunity to meet with Andy Grimes – Township Supervisor for Henrietta Township on Monday, February 9, 2015 to discuss using the parking lots at Pleasant Lake County Park for the upcoming ice fishing event. We were more than willing to help support this event. Our only concern is that they don't allow snowmobiles and four wheelers to access the lake through the county park as we were concerned about the potential damage that could be caused to the grounds and facilities. They will hand skid their fishing equipment on to the lake from the campground property, It is going to be the responsibility of the community event coordinator to manage this process. Mike Hoskins and I will be in contact with Rick Zdanowitz who is a co-owner of the Pleasant Lake Pub, "The PLP" next week to discuss the upcoming community event. We will make sure the parking lots and stairs to the lake will be clear of snow. We felt that this meeting was very productive and are excited for future collaborations with the community.

**Fair Master Plan -** The Fair Board interviewed 4 consultants for the Master Plan process on January 28<sup>th</sup>. We are currently negotiating with the selected consultant to solidify a contract to begin moving forward with the planning process.

**Moved by DuBois, supported by Gaede** to receive the Director's report. Motion carried.

**OLD BUSINESS -**

**Burns Property Farm Lease 2015-2019**

Moved by DuBois, supported by Torres to accept the Weir Farms bid for 5 years. Motion carried.

**City/County Recreational Plan**

The City/County Recreational Plan was approved by the BOC in their February meeting.

**NEW BUSINESS –**

**Cascades Renovation, Part 2, Phase I**

**Moved by DuBois, supported by Polaczyk** to award the lowest bid of \$208,559.00 to Bailey Sand & Gravel Co.

**PUBLIC COMMENT** – None

**COMMISSIONER COMMENTS**

**Cmr. Alexander** –The Falling Waters Trail financials are still being requested. - Discussion

**ADJOURNMENT**

There being no further business, the meeting adjourned to the call of the Chair at 9:10 a.m.

**Mike Way, Chairman**

Jackson County Parks & Recreation Commission